

# Limited Liability Company

## *Operating Agreement*



"Fulfilling our purpose by creating an inclusive environment through building relationships and inspiring communities to advance the **Common Good**."

FORMED IN THE STATE OF FLORIDA

Document Number: L20000039324

EIN: 84-4396905

"Investing in affordable, sustainable, and prudent solutions – 4 Us."



## *Terminology*

**Allocation**

to disburse authorized funds for the expense(s) of a project

**Appointment**

non-employee assignment of accountabilities

**Appointed Governing Member**

the President, Principal, and Administrator with jurisdiction to act independently of FanastasiasEstates™ to fulfill the Scholarships 4 Us® Operating Agreement

**Appropriation**

to disburse authorized funds for contributions to assigned projects to ensure maximized tax benefits

**Authority of Removal**

the Trustees vote to remove an Appointed Governing Member, Trustee, Director of Finance, or Project Manager

**FanastasiasEstates™ Operating Agreement**

the estate plan of the founder, Michael Vincent Duncombe, with jurisdiction over the Operating Agreement of Scholarships 4 Us®

**Master Plan**

to use the profits from Scholarships 4 Us® prudently by funding projects that are designed for solutions- 4 Us

**Scholarships 4 Us® Operating Agreement**

under the jurisdiction of the FanastasiasEstates™ Operating Agreement and independently managed by the Appointed Governing Members

**Trustee**

a group of people entrusted by the founder, Michael Vincent Duncombe, with granted authority to execute the FanastasiasEstates™ Operating Agreement under the jurisdiction of the founders' Trust



## The Master Plan

FanastasiasEstates™ Operating Agreement is the founders', Michael Vincent Duncombe, estate plan for when it is his turn to pass-through. The Master Plan is how to use the profits from Scholarships 4 Us® to form *'Heaven in Existence.'*

FanastasiasEstates™, LLC was founded in 2020 by Michael Duncombe as the holding company of Scholarships 4 Us® to provide a strategic agenda for the use of its annual profits. The profits shall be used to invest in projects that provide comprehensive ideas to form America's Modern Education System and to balance the inadequacies of quality housing. By working with industry advocates including non-profits, developers, and property management companies, we provide funding, charitable contributions, and gifts for organizations that are committed to providing affordable, sustainable, and prudent solutions - 4 Us.

In the words of St. Michael...



*will have impacted nearly every household in America and all the souls of Goodwill*

*may follow*



Reason, Purpose; Fulfillment.

*The principle of Heaven in Existence is that all souls that come into existence are provided The Gift of the Common Good- financially secure and affordable housing. The Game of Life is to form a Good Person through experiences and decisions. In order to achieve this each soul should be secure in knowing that their housing is safe, secure, and affordable. The Gift of the Common Good will be provided through FanastasiasEstates™ so long as each person stays in Heaven.*

Since the Source of funding for FanastasiasEstates™ is Scholarships 4 Us®, business operations are not dependent on the ROI from it. What this means is that market-based fluctuating rates may be accountable to ownership and not the renter or tenant. The revenue shall then be used as The Source of Funding for capital improvements or community functions, and to create long-term projects of tiny homes and other economically efficient housing solutions for individuals and families. All the profits of Scholarships 4 Us® will be assigned to a specific project and recorded in *'this'* Operating Agreement as either an Allocation or Appropriation.



# *Table of Contents*

## PAGE VI

- I. Name and Principal Place of Business
- II. Registered Agent
- III. Ownership
- IV. Subsidiary Company
- V. Company Details

## PAGE VII

- VI. Mission Statement
- VII. Motto
- VIII. Business Purpose

## PAGE VIII

- IX. Business Structure

## PAGE XXV

- X. Accounting & Bookkeeping

## PAGE XXVI

- XI. Allocations & Appropriations

## PAGE XXXI

- XII. Scholarships 4 Us®

## Page XXXVII

- XIII. Business Operations Platforms
- XIV. Tax-Filing
- XV. Sell or Buy Options

## PAGE XXXVIII

Principles

## PAGE XXXIX

Passwords and Logins



## **I. NAME AND PRINCIPAL PLACE OF BUSINESS**

The name of the company shall be FanastiasEstates™ with the principal place of business located at: TBD or any other such place of business that the owner and/or trustees determine.

## **II. REGISTERED AGENT**

The name of the Registered Agent for FanastiasEstates™ is TBD with a principal place of business located at: TBD or any other such place of business that the owner and/or trustees determine.

## **III. OWNERSHIP**

The founder and owner of FanastiasEstates™ is, Michael Vincent Duncombe, and the company shall be operated in accordance with *this* Operating Agreement, under the jurisdiction of his Trust and Will.

## **IV. SUBSIDIARY COMPANY**

FanastiasEstates™ is the ownership company of Scholarships 4 Us® and has jurisdiction over its Operating Agreement and the Appointed Governing Members.

## **V. COMPANY DETAILS**

This Limited Liability Company Operating Agreement, entered into on September 12<sup>st</sup>, 2023, is a SINGLE-MEMBER LLC, entered into by Michael Vincent Duncombe with 100% ownership of the company with a principal place of business located at: TBD or any other such place of business that the owner and/or trustees determine.



**VI. MISSION STATEMENT**

FanastaciasEstates™ invests in affordable, sustainable, and prudent solutions- 4 Us.

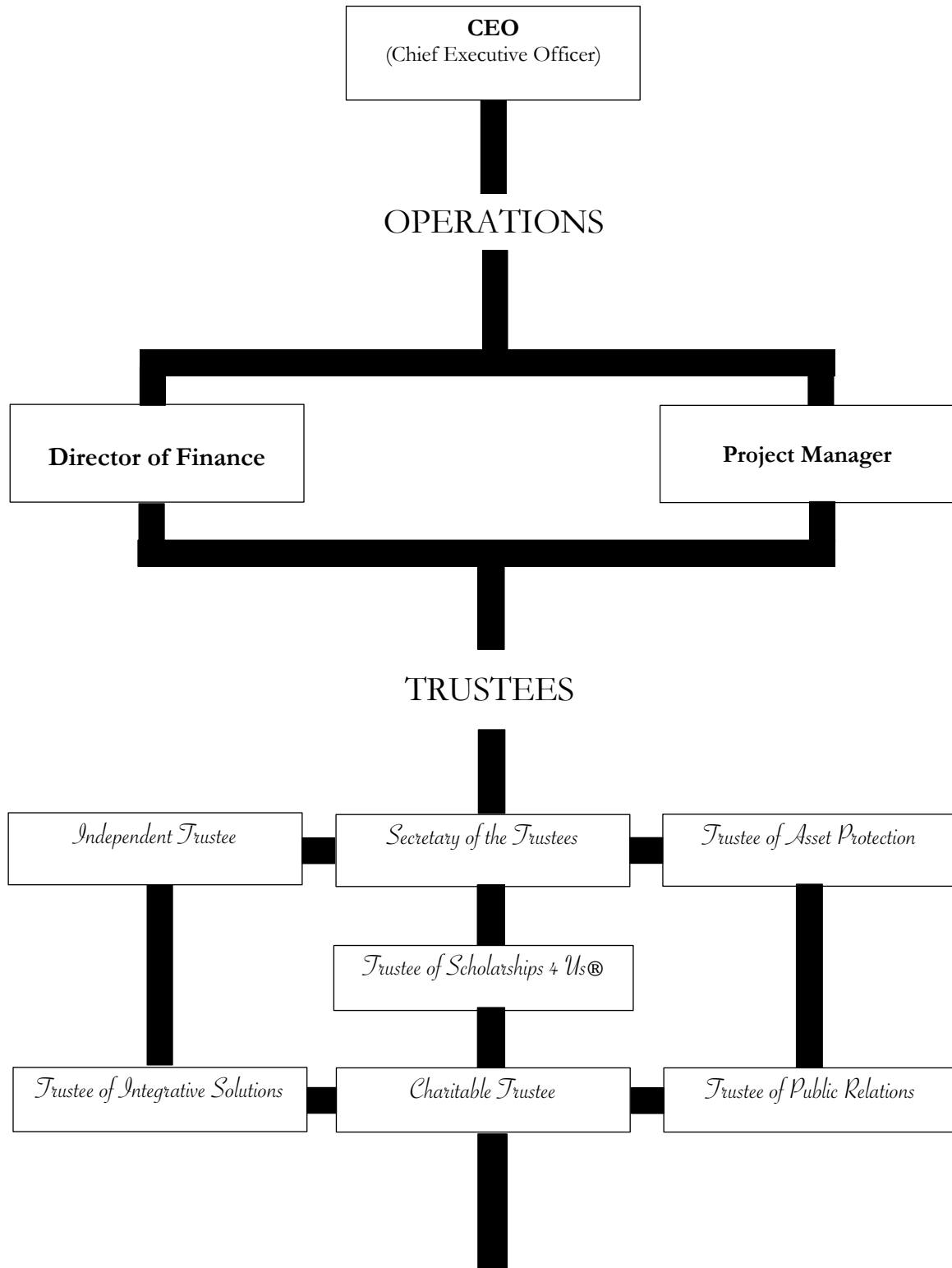
**VII. MOTTO**

Fulfilling our purpose by creating an inclusive environment through building relationships and inspiring communities to advance the Common Good.

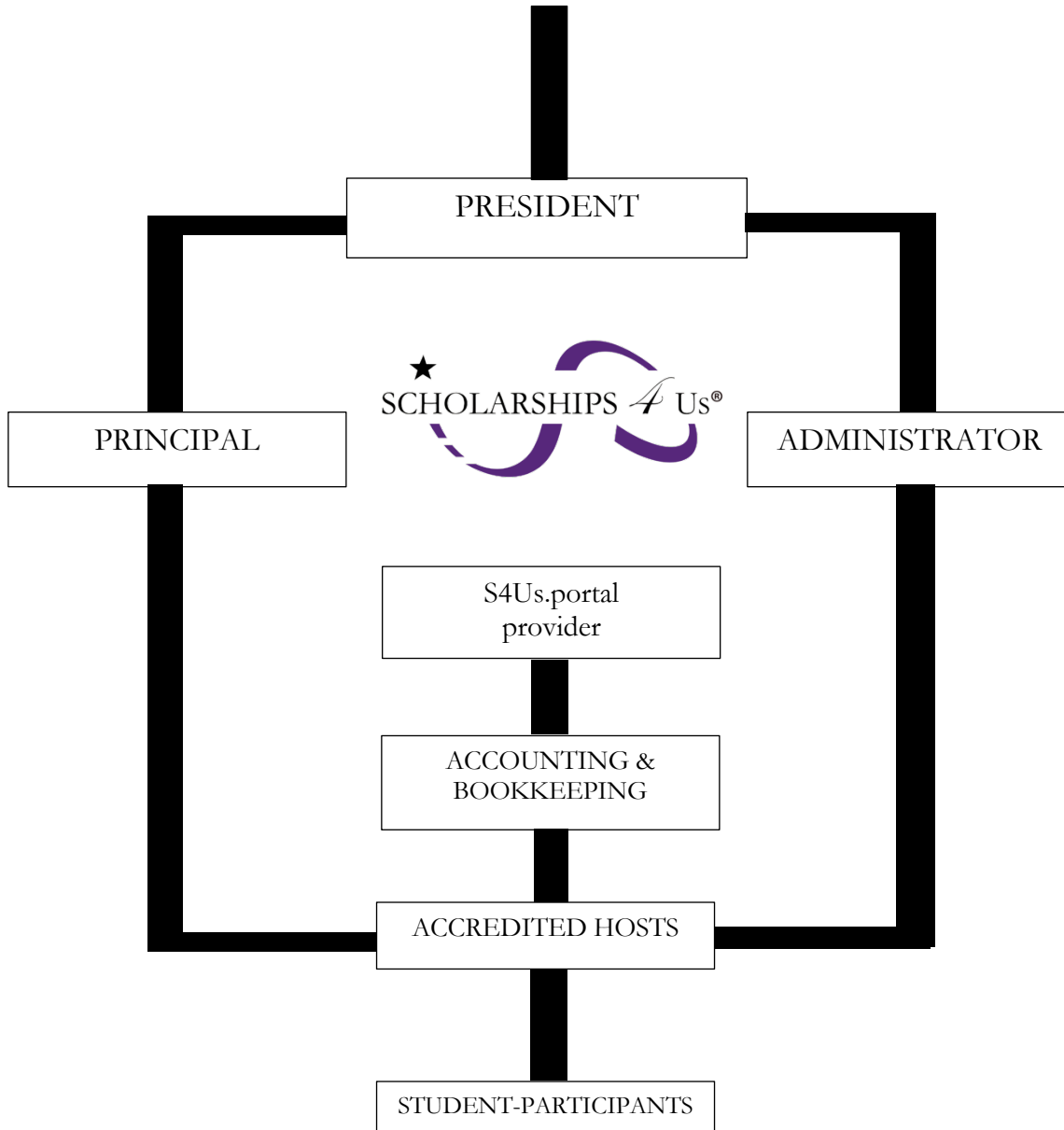
**VIII. BUSINESS PURPOSE**

The reason for the founding of FanastaciasEstates™ is to be the governing authority over Scholarships 4 Us® and fulfill the Purpose of Formation by prudently managing the profits of Scholarships 4 Us.® FanastaciasEstates™ invests in projects that provide comprehensive solutions to the inadequacies of quality housing and systems that are designed for the Common Good. By working with industry advocates including non-profits, developers, and property management companies we provide funding, charitable contributions, and gifts for organizations that are committed to providing affordable, sustainable, and prudent solutions- 4 Us.



IX. BUSINESS STRUCTURE





**A. CEO**

The CEO of FanastiasEstates™ shall be executed by the founder, Michael Vincent Duncombe, for the extent of time in which it takes to ensure all business operations within the company are established and fulfilled. Once the objective(s) have been completed then the position will dissolve.

**B. DIRECTOR OF FINANCE**

The Director of Finance is appointed by the Trustees according to the Trustee Voting principles expressed on [Page XX](#) of *this* Operating Agreement. The Director of Finance may be an affiliate of the Accounting & Bookkeeping organization that performs the financial services for FanastiasEstates™ and/or Scholarships 4 Us® or an independent third-party. The Director of Finance' objective, qualifications, and accountabilities are expressed on [Page XI](#) of *this* Operating Agreement.





**POSITION: Director of Finance**

**TYPE:** Non-Employee Appointment

**TERM:** Continuing

**COMPENSATION:** Salary

### Position Objective

The objective of the **Director of Finance** is to organize, plan, and ensure projects are executed with the Trustees, Project Manager, developers, non-profits, and property management companies (partners).

### Qualifications

- Attended a postsecondary educational institution for at least 3 years
- Demonstration of understanding managing company financial transactions in the industries of education, sports management, events and entertainment, or any other relevant field
- Experience working with non-profits
- Property Management experience is beneficial
- Subsidized housing programs experience is beneficial
- Experience with Tiny Homes and other economical housing solutions is beneficial
- Bilingual (English and TBD) is beneficial
- Technologically sound is a must
- Travel is required

### Accountabilities

- Understand the Scholarships 4 Us® Operating Agreement and hold the Fanastasia's Estates™ Operating Agreement as the constitution to achieving the Master Plan
- Collaborate with the Project Manager and Trustees to prudently use the revenue of Scholarships 4 Us®
- Determine with the Trustees and Project Manager the most suitable accounting software for business operations
- Establish the financial institution for business operations with the Project Manager and Trustees
- Collaborate with the Trustees and Project Manager in reviewing applications and in the selection of new projects
- Work with the Project Manager to enact and oversee approved projects
- Register with the Secretary of the Trustees to be an Authorized Signer on the business account(s)
- Manage the business account(s) and operations including accounts receivables, payables, and remunerations
- Ensure Scholarships 4 Us® Financial Reports are uploaded each year on the website
- Plan Regional and National Event budgets and notify the Appointed Governing Members of Scholarships 4 Us®
- Maintain company financial records tax-audit ready



## XII

- Schedule and manage annual taxes
- Travel to on-site projects with the Project Manager during development for quality assurance
- Schedule annual visits to each project to ensure contributions are fulfilled and provide Trustees progress reports



C. **PROJECT MANAGER**

The Project Managers' objective, qualifications, and accountabilities, are expressed on [Page XIV](#) of *this* Operating Agreement.





**POSITION: Project Manager**

**TYPE:** Non-Employee Appointment

**TERM:** Continuing

**COMPENSATION:** Salary

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### Position Objective

The objective of the **Project Manager** is to organize, plan, and ensure projects are executed with the Trustees, Director of Finance, developers, non-profits, and property management companies (partners).

### Qualifications

- Attended a postsecondary educational institution for at least 3 years
- Property Management background
- Demonstrated real estate construction knowledge in Multi-Family housing
- Experience working on projects for non-profits
- Subsidized housing program experience is beneficial
- Experience with Tiny Homes and other economical housing solutions is beneficial
- Bilingual (English and TBD) is beneficial
- Technologically sound
- Travel is required

### Accountabilities

- Understand the Scholarships 4 Us® Operating Agreement and hold the Fanastasia's Estates Operating Agreement as the constitution to achieving the Master Plan
- Collaborate with the Director of Finance and Trustees to prudently use the revenue of Scholarships 4 Us®
- Establish the financial institution for business operations with the Director of Finance and Trustees
- Determine with the Trustees and Project Manager the most suitable accounting software for business operations
- Collaborate with the Director of Finance and Trustees in reviewing applications and in the selection of new projects
- Work with the Director of Finance to enact and oversee approved projects
- Be the first point of contact for all projects
- Travel to on-site projects with the Director of Finance during development for quality assurance
- Schedule annual visits to each project to ensure contributions are fulfilled and provide Trustees progress reports



**D. TRUSTEES**

The Trustees' objective, qualifications, and accountabilities, are expressed on [Page XVI](#) of *this* Operating Agreement.





**POSITION: Trustees (7)**

**TYPE:** Non-Employee Service

**TERM:** Continuing

**COMPENSATION:** Fixed Service Fee

### Position Titles

1. Secretary of the Trustees

*-coordinate, schedule, and manage Trustee meetings to ensure accountabilities are fulfilled*

2. Independent Trustee

*-an appointed third-party to assist in the management and administration of the Trust*

3. Trustee of Asset Protection

*-strategists to legally shield business and personal assets from claims*

4. Trustee of Integrative Solutions

*-facilitate, design, and coordinate the implementation of business systems to maintain optimal functionality*

5. Trustee of Scholarships 4 Us®

*-financial oversight of The Trust of Scholarships 4 Us® and the disbursement of Student-Participants ESA funds*

6. Charitable Trustee

*-holds appropriations recipient(s) accountable for usage of the funding*

7. Trustee of Public Relations

*-perform media relations oversight including contributing to the formation of public statements and social media marketing, review and coordinate sponsorship and partnership opportunities and marketing strategies*





### Position Objective

The objective of the **Trustees** is to organize, plan, and ensure projects are executed with the Director of Finance, Project Manager, developers, non-profits, and property management companies (partners).

### Qualifications

The Founder, Michael Vincent Duncombe, must trust the chosen ones to ensure that the FanastasiasEstates™ Operating Agreement is followed to fulfill the Master Plan.

### Accountabilities

- Understand the Scholarships 4 Us® Operating Agreement and FanastasiasEstates™ Operating Agreement
- Appoint the Director of Finance
- Appoint the Project Manager
- Appoint Scholarships 4 Us® Appointed Governing Members
- Enforce jurisdiction over Scholarships 4 Us® by the Authority of Removal, if necessary, according to the principles on [Page XV; Section XIII](#) of the Scholarships 4 Us® Operating Agreement
- Ensure the succession is planned for the Appointed Governing Members, Director of Finance, and Project Manager in the case of a sudden tragedy
- Establish the financial institution for business operations with the Director of Finance and Project Manager
- Determine with the Director of Finance and Project Manager the most suitable accounting software for business
- Collaborate with the Director of Finance and Project Manager to prudently use the revenue of Scholarships 4 Us®
- Collaborate with the Director of Finance and Project Manager in reviewing applications and in the decision-making process of selecting new projects
- Host quarterly meetings with the Appointed Governing Members of Scholarships 4 Us®

## **E. SECRETARY OF THE TRUSTEES**

The Secretary of the Trustees' objective, qualifications, and accountabilities, are expressed on [Page](#)

[XVIII](#) of *this* Operating Agreement.





**POSITION:** **Secretary of the Trustees**

**TYPE:** Non-Employee Service

**TERM:** Continuing

**COMPENSATION:** Fixed Service Fee

### Position Objective

The objective of the **Secretary of the Trustees** is to facilitate meetings with the Trustees, Director of Finance, Project Manager, developers, non-profits, property management companies (partners), and the subsidiary company to ensure objectives are being fulfilled.

### Qualifications

- The Founder, Michael Vincent Duncombe, must trust the chosen one to ensure that Fanastasia's Estates™ Operating Agreement is followed for eternity to fulfill the Master Plan
- Proficient in Microsoft Office products and Google Admin console
- Technologically sound is a must
- Travel is required

### Accountabilities

- Understand the Scholarships 4 Us® Operating Agreement and Fanastasia's Estates™ Operating Agreement
- Manage the admin console including setting up and removing the following email accounts:
  - Be a signer on the business account(s)
  - Register the Director of Finance to be an Authorized Signer on the business account(s)
- Make certain all contractual paperwork is executed and safeguarded in the business security accounts
- Ensure the succession is planned for the Trustees, Appointed Governing Members, Director of Finance, and Project Manager in the case of a tragedy
- Collaborate with the Director of Finance and Project Manager to prudently use the revenue of Scholarships 4 Us®
- Collaborate with the Trustees, Director of Finance, and Project Manager in reviewing applications and in the decision-making process of selecting new projects



- Make all amendments to Scholarships 4 Us® and FanastaciasEstates™ Operating Agreements
- Create and implement an agenda for quarterly, bi-annual, and annual meetings for company progress reports
- Delegate project accountabilities for the Trustees
- Plan company functions



## 1. TRUSTEE VOTING

- a) The Founder & CEO, Michael Vincent Duncombe, will appoint the first Trustees and work together with them to appoint the Operations positions: Director of Finance and Project Manager. The team of (9) shall be recognized as the Founding Family.
- b) There shall be (7) Trustees in all votes with each Trustee permitted (1) vote.
- c) There shall be (7) Trustees and (2) Operations positions for a total of (9) votes for all of FanastiasEstates™ allocated projects.
- d) All decisions are determined by 100% vote.
- e) The Secretary of Trustees must be voted-in by the majority (6) Trustees and become a signer on the business accounts.
- f) 'Vote' is an acronym on how to achieve the Master Plan:

### (1) Volition

Decisions are made to fulfill our purpose by creating an inclusive environment through building relationships and inspiring communities to advance the common good.

### (2) Optics

FanastiasEstates™ represents patience, precision, and perfection in the decision-making process which shall be shown in our projects.

### (3) Transcending

New ideas are the path to prosperity.

### (4) Evolution

Follow the times into the future and ask members for their vote.



- g) The Secretary of the Trustees may be removed from their appointed position by the majority (6) Trustees according to [Section IX.E.i.\(1\)](#) of *this* Operating Agreement.
- h) A Trustee can be removed from their appointed position by the majority (6) Trustees according to [Section IX.E.i.\(1\)](#) of *this* Operating Agreement.
- i) Only the (7) Trustees have the Authority of Removal for a Operations, Appointed Governing Member, and the Scholarships 4 Us® Match Award Director.
- j) Only the (7) Trustees have the jurisdiction to amend the FanastiasEstates™ Operating Agreement and Scholarships 4 Us® Operating Agreement.

**(1) AUTHORITY OF REMOVAL**

Trustees, Operations, Appointed Governing Members, and the Scholarships 4 Us® Match Award Director is entrusted to represent FanastiasEstates™ and Scholarships 4 Us® with integrity and to fulfill the Master Plan. Trustees, Operations, Appointed Governing Members, and the Scholarships 4 Us® Match Award Director may be removed from their appointed position following the process in [Section XII.C](#) of the FanastiasEstates™ Operating Agreement under either one of the following conditions:

**(a) Cause for Removal**

- (i) Forming a relationship with an appointee through intimacy or marriage.

**(b) Reason for Removal**

- (i) Any willful action, publicly or privately, that constitutes bigotry, discrimination, hate, physical violence, politicization, or any other action determined by the Trustees determinantal to FanastiasEstates™ and Scholarships 4 Us® brand.

If a Trustee is removed from their position, then it shall result in the immediate termination of remuneration according to [Section IX.E.4](#) of *this* Operating Agreement.



## 2. NOTICE OF RESIGNATION

An appointee must provide no less than 6-months' Notice of Resignation.

### a) FAILURE TO PROVIDE NOTICE

An intentional failure to provide no less than 6-months' Notice of Resignation will result in immediate termination of remuneration.

## 3. TRUSTEE JURISDICTION

- a) The appointment of Trustees, Operations, Scholarships 4 Us® Governing Members, and the Scholarship Match Award™ Director
- b) The Authority of Removal
- c) Amendment(s) of FanastiasEstates™ and Scholarships 4 Us® Operating Agreements
- d) Establishing business financial accounts and the assignment of Signer(s)
- e) Disbursements of Allocations and Appropriations

## 4. TRUSTEE REMUNERATION

The Service Fee for the Trustees is expressed below and is subject to immediate termination if a Trustee is removed or resigns with no less than a 6-months' Notice of Resignation:

### a) Secretary of the Trustees

--

### b) Trustees

--



## F. OPERATIONS REMUNERATION

### 1. Director of Finance

--

### 2. Project Manager

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## G. OPERATIONS JURISDICTION

1. ALL projects must get voted approval with the Trustees in order to be executed according to [Section IX.1.C of this Operating Agreement](#)

## H. TERM LIMITS

The Trustees, Operations, Appointed Governing Members of Scholarships 4 Us®, and the Scholarship Match Award™ Director shall be eligible to remain in their appointed position until the person is removed, resigns, becomes unable to perform the accountabilities, or reaches their expiration of eligibility according to [Section IX.I. of this Operating Agreement](#). Term Limits shall be reviewed and determined on an individual basis and voted by the majority (6) Trustees.

1. 25<sup>TH</sup> birthday - 55<sup>TH</sup> birthday



**I. EXPIRATION OF ELIGIBILITY**

A person may fulfill the accountabilities of their appointed position until their 65<sup>th</sup> birthday.

**J. RETIREMENT PLAN**

FanastasiasEstates™ provides an economic opportunity and financial security for up to 40 years for those that choose to fulfill their purpose through helping form Heaven in Existence. Further Retirement Plan(s) may be offered for appointees but would require 100% vote to amend the FanastasiasEstates™ Operating Agreement by all (7) Trustees.





## X. ACCOUNTING AND BOOKKEEPING

The Trustees have jurisdiction over opening and closing financial business accounts for both FanastiasEstates™ and Scholarships 4 Us®. The voted-in Secretary of the Trustees will be the name on the account(s) and will grant permission to the appointed Director of Finance and the accounting firm for Scholarships 4 Us® to be signers on the account(s). FanastiasEstates™ and Scholarships 4 Us® may have two separate financial institutions for each business.

### FanastiasEstates™ Account Manager

### Name of Institution

### Address

### Account Details

### Scholarships 4 Us® Account Manager

### Name of Institution

### Address

### Account Details

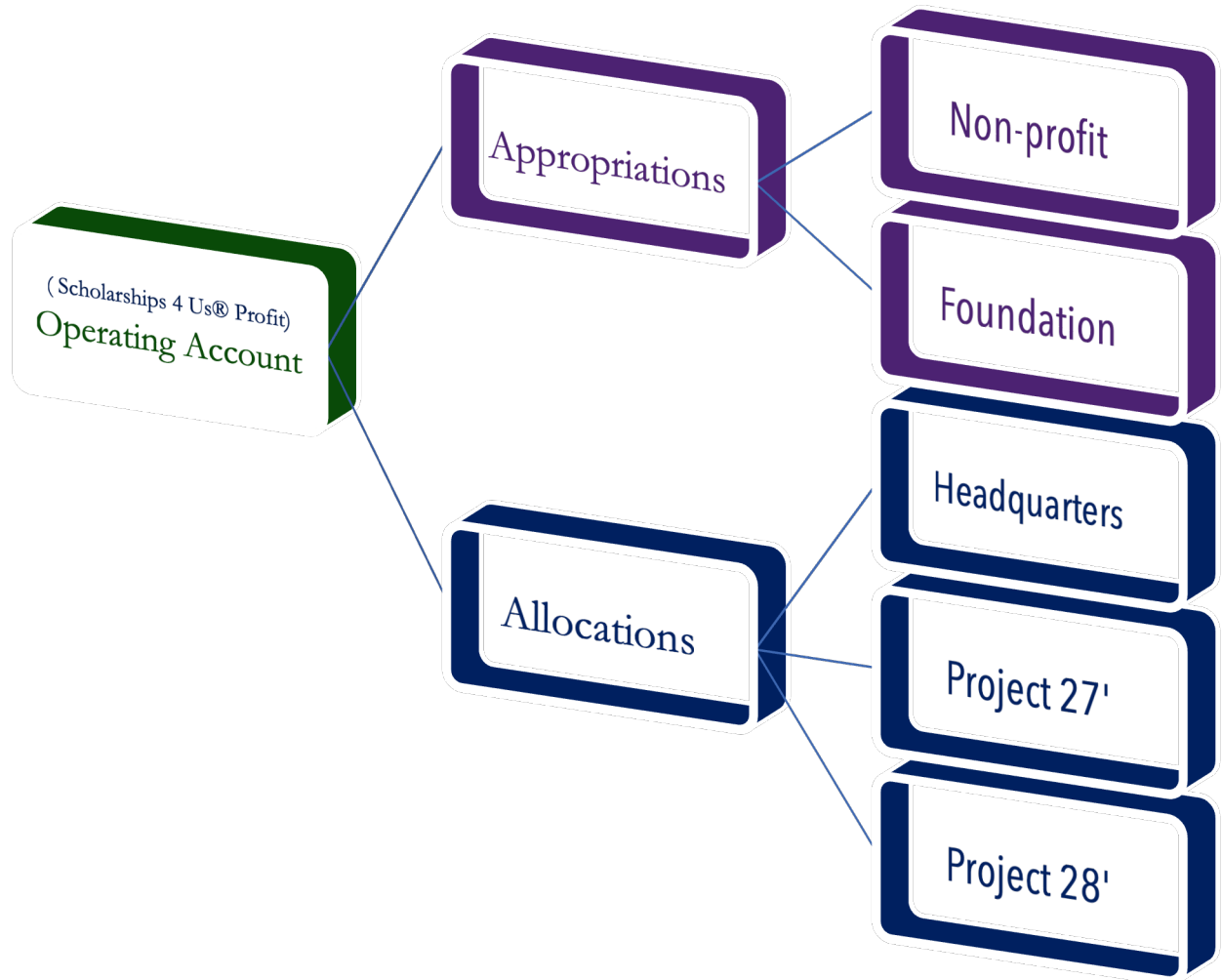
## A. Interest On Accounts

FanastiasEstates™ and Scholarships 4 Us® shall use earned interest on the accounts to pay annual taxes and any other pertinent business expenditures.



# **XI. ALLOCATIONS AND APPROPRIATIONS**

The Master Plan of FanastasiasEstates™ will consists of no less than three business accounts: Operations, Allocations, and Appropriations. The Director of Finance shall be accountable to present logically sound reasoning to the financial consequences of every decision.



**A. OPERATIONS**

Authorized funds for business expenditures and salaries.

1. Remuneration

a) CEO

CEO

b) Director of Finance

Director of Finance

c) Project Manager

Project Manager

d) Secretary of the Trustees

Secretary

e) Independent Trustee

Trustee

f) Trustee of Asset Protection

Trustee

g) Trustee of Scholarships 4 Us®

Trustee

h) Trustee of Integrative Solutions

Trustee

i) Charitable Trustee

Trustee

j) Trustee of Public Relations

Trustee



**B. APPROPRIATIONS**

Authorized funds for contributions to foundations or non-profits to maximized tax benefits.

1. Organizations

a) Name

EXAMPLE

Percentage %

b) Name

EXAMPLE

Percentage %

c) Name

EXAMPLE

Percentage %

d) Name

EXAMPLE

Percentage %

e) Name

EXAMPLE

Percentage %



**C. ALLOCATIONS**

Authorized funds for the expense of a project and/or interest of returns for FanastiasEstates™.

1. Headquarters

Project Title

2. FanastiasEstates™ @ 28'

Project Title

3. FanastiasEstates™ @ 29'

Project Title

4. FanastiasEstates™ @ 30'

Project Title

5. FanastiasEstates™ @ 31'

Project Title

6. FanastiasEstates™ @ 32'

Project Title

7. FanastiasEstates™ @ 33'

Project Title

8. FanastiasEstates™ @ 34'

Project Title

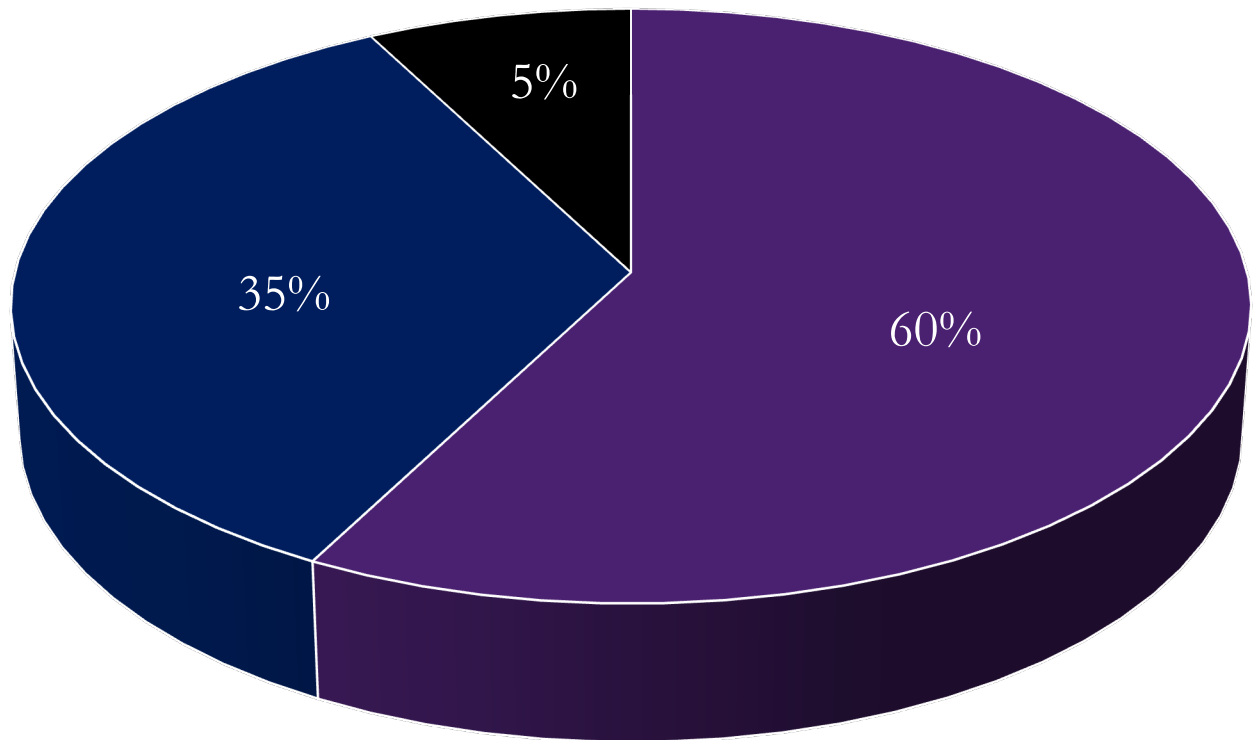
9. FanastiasEstates™ @ 35'

Project Title



## Master Plan Financials

Once the operations and appropriations budget is determined then the remaining balance is available for allocations.



■ **Appropriations**

■ **Allocations**

■ **Operations**





## **XII. SCHOLARSHIPS 4 US®**

FanastasiaEstates™, LLC is the umbrella company of Scholarships 4 Us®, LLC and holds jurisdiction over the company's Operating Agreement and to appoint the Appointed Governing Members.



**A. APPOINTED GOVERNING MEMBERS**

The Appointed Governing Members of Scholarships 4 Us® are the President, Principal, and Administrator. The members are voted with 100% vote of the (7) Trustees and shall execute the Scholarships 4 Us® Operating Agreement according to the expressed corresponding accountabilities on page V, VI, and VII.

**B. REMUNERATION**

An Appointed Governing Member shall receive remuneration expressed in [Section XX](#) of the Scholarships 4 Us® Operating Agreement.

**C. AUTHORITY OF REMOVAL PROCESS**

If an Appointed Governing Member commits either a Cause or Reason for Removal according to [Section IX.D.1.J.\(1\)](#) of the FanastiasEstates™ Operating Agreement then a letter must be sent by the Secretary of Trustees notifying the Appointed Governing Member of the act in question with verifiable evidence. The following process shall be implemented:

1. The Appointed Governing Member has 24 hours to respond in writing.
2. The Trustees will vote with 100% of the (7) Trustees for either removal or forgiveness which may include consequences.
3. If a Notice of Removal is signed by the Trustees then it will be sent to the former Appointed Governing Member within 24 hours in which that person then must be immediately removed from all business platforms by the Secretary of the Trustees.

**D. APPOINTMENT PROCESS**

If an Appointed Governing Member is removed then the Trustees must fill that position. The Order of Succession Model shall take precedence according to [Section VIII](#) of the Scholarships 4 Us® Operating Agreement. If the Appointed Governing Member is removed then the following process shall be implemented:

**1. SEARCH**

A search shall be conducted

**2. SELECTION**

A vote must be completed by all (7) Trustees





### 3. APPOINTMENT

The appointed person must complete the corresponding Appointment Agreement.

### E. ADMINISTRATOR SUCCESSION

According to [Section X](#) of the Scholarships 4 Us® Operating Agreement, the Administrator of Scholarships 4 Us® is subject to the eligibility of being 25 years of age. Every 10 years the next Administrator shall be appointed. The selection process must begin no less than 6-months prior.

### F. TRAGEDY PROCESS

In the case in which all three Appointed Governing Members decease or become unable to perform their accountabilities the Trustees must immediately stop all Scholarships 4 Us® Accredited Events until the reappointment of its governing members has been fulfilled.

#### 1. FOUNDERS' PASSING

In the case in which the founder, Michael Vincent Duncombe, passes-through then all Scholarships 4 Us® Accredited Events shall immediately stop until all affairs are in order. The Trustees will notify the Appointed Governing Members when events may resume.

### G. BALANCE OF TIME ENFORCEMENT

It is the accountability of the Trustees to ensure that each governing member maintains within their Eligibility time period according to [Section X](#) of the Scholarships 4 Us® Operating Agreement.

### H. SCHOALRSHIP MATCH AWARD™

The Scholarship Match Award™ is to be governed by the appointed Scholarships 4 Us® Award Director and managed according to the accountabilities expressed on [Page XXXIV](#) of the FanastasiasEstates™ Operating Agreement. The Scholarship Match Award™ Director shall be vote in by 100% vote by the (7) Trustees of FanastasiasEstates™.





**POSITION:** Award Director

**TYPE:** Non-Employee Service

**TERM:** Continuing

**COMPENSATION:** Salary

### Position Objective

The objective of the **Scholarship Match Award™ Director** is to organize, plan, and manage the selection of recipients and disbursement process with the partnered non-profit organization.

### Qualifications

- Attended a postsecondary educational institution for at least 3 years
- High school and/or college administration experience required
- Administration of managing the disbursement of Scholarship Funds is beneficial
- Financial Aid background is beneficial
- Technologically sound is a must
- Travel is required

### Accountabilities

The Scholarship Match Award™ Director is appointed by the ownership company to ensure the Scholarship Match Award™ is prudently managed and operated according to the Scholarship Match Award™ document. The purpose of the appointee is to share the benefits of Scholarship 4 Us® in the community in order to fulfill the goal of being at a 100% Scholarship Match Cap each year.

The Scholarship Match Award™ Director is responsible for maintaining website updates and the final decision in the selection-making process. Scholarships are required to be awarded on an objective and non-discriminatory basis and this structure provides a system of transparency and consistency. In compliance with federal law, Scholarships 4 Us® and its Scholarship Match Award™, will not discriminate in the terms, conditions, or privileges of participation on the basis of race, color, religion, gender, national origin, age, disability, or sexual orientation.



## 1. AUTHORITY OF REMOVAL

If the Scholarship Match Award™ Director commits either a Cause or Reason for Removal according to [Section IX.D.1.J.\(1\)](#) of the FanastiasEstates™ Operating Agreement then a letter must be sent by the Secretary of Trustees notifying the Scholarship Match Award™ Director of the act in question with verifiable evidence. The following process shall be implemented:

- a) The Scholarships Match Award™ Director has 24 hours to respond in writing.
- b) The Trustees will vote with 100% of the (7) Trustees for either removal or forgiveness which may include consequences
- c) If a Notice of Removal is signed by the Trustees then it will be sent to the former appointed Scholarship Match Award™ Director within 24 hours in which that person then must be immediately removed from all business platforms by the Secretary of the Trustees.

## 2. REMUNERATION

The salary for the Scholarship Match Award™ Director is expressed below and is subject to immediate termination if the director is removed or resigns without notice.

- a) Award Director

--

## 3. NOTICE OF RESIGNATION

The Scholarship Match™ Award Director may provide no less than a 6-months' Notice of Resignation to resign from their position to the Trustees.

- a) Failure to provide notice

An intentional failure to provide notice of resignation will result in immediate termination of remuneration.



#### 4. APPOINTMENT PROCESS

If the Scholarship Match Award™ Director is removed, resigns, becomes unable to perform the accountabilities, or reaches their Expiration of Eligibility, then the Trustees must appoint the succeeding Scholarship Match Award™ Director using the following process:

##### a) SEARCH

A search shall be conducted through a recognize platform or any means determined wise and suitable by the Trustees.

##### b) SELECTION

A vote must be completed by all (7) Trustees.

##### c) APPOINTMENT

The selected person must complete the corresponding Appointment Agreement.

#### 5. TERM LIMITS

The Scholarship Match Award™ Director shall be eligible to remain as the appointee until the person is removed, resigns, becomes unable to perform the accountabilities, or reaches their Expiration of Eligibility.

##### a) 25<sup>th</sup> birthday - 55<sup>th</sup> birthday

#### 6. EXPIRATION OF EILIGILITY

A person may fill the role of the appointed Scholarship Match Award™ Director until their 65<sup>th</sup> birthday.

#### 7. RETIREMENT PLAN

FanastasiasEstates™ provides an economic opportunity and financial security for up to 40 years for those that choose to fulfill their purpose through helping form Heaven in Existence. Further Retirement Plan(s) may be offered for appointees but would require 100% vote to amend the FanastasiasEstates™ Operating Agreement by all (7) Trustees.



## 8. JURISDICTION

The Scholarship Match Award™ Director must include the Trustees each year in the final interview of the selection process so that they can introduce themselves and to ask follow-up questions to the applicant(s). The final decision in the selection of the recipient(s) for the Scholarship Match Award™ is held by the Scholarship Match Award™ Director unless otherwise notified by the Trustees.

## I. INDEPENDENT AUDITOR

If the Scholarships 4 Us® Appointed Governing Members submit a request for an Independent Auditor according to [Section XVI](#) of the Scholarships 4 Us® Operating Agreement, then the Trustees must hire legal counsel.

## XIII. BUSINESS OPERATIONS PLATFORMS

The accounting system(s) and any other platform(s) used by FanastiasEstates™ and/or Scholarships 4 Us® to manage the business operations shall remain in-use unless 100% vote is made for a more efficient solution by the (7) Trustees, (2) Operations, and (3) Appointed Governing Members of Scholarships 4 Us®.

## XIV. TAX-FILING

The tax-filing status of FanastiasEstates™ shall be determined by the appointed Director of Finance.

## XV. SELL OR BUY OPTION

The sale *of* or option *to* purchase FanastiasEstates™, LLC is forbidden by the sole authority of the *company* founder, Michael Vincent Duncombe. All business operations shall be expressed and executed according to the FanastiasEstates™ Operating Agreement and his Estate Plan. Michael Duncombe's Estate Plan will be expressed in his 'Trust and Will.'



## *Principles*

### **1. Social Media**

Social Media postings regarding Scholarships 4 Us® on personal accounts is forbidden. Any and all postings must only be through an approved account of Scholarships 4 Us® including Facebook.com/TheS4UsProgram. Postings should be completed by the Trustee of Public Relations or an approved appointee.





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